



Every kid needs a **PAL!**

EGG HARBOR TOWNSHIP POLICE ATHLETIC LEAGUE

Main Office & Ready to Ride Facility / 2590 Ridge Avenue, Egg Harbor Township, NJ 08234

Office Phone: 609.645.8413 / Office Fax: 609.484.0577 / EHTPAL.org

Little PAL's Preschool / 2594 Tilton Road, Egg Harbor Township NJ 08234 / Phone: 609.646.9586

Request for Use of Facility

Organization (if applicable): _____

Event Contact Person: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone #: _____ Email: _____

Purpose of Event: _____

Date of Event: _____ Estimated Attendance: _____

Set up Time: _____ Start Time: _____ End Time: _____

Do you need chairs and tables? _____ If yes, how many? _____

Do you need a caterer? _____ Room Requested: _____

Our preferred caterer: Culinary Gardens/358 Saint Louis Ave., Egg Harbor City (609) 956-0558

Our preferred rental company: Atlantic County Rental/3160 Fire Road, EHT. (609) 484-9200

Room Fees:

\$250- Up to 4 hours of time (including setup/clean up)

\$50- Each additional hour

\$250- Security Deposit. This will be returned if the room is left clean. This is non-refundable in the event that you cancel your reservation less than one month in advance.

*The total amount is due at least 4 weeks **PRIOR** to your event. Payment by check is preferred, made payable to Egg Harbor Township Police Athletic League.

**Absolutely NO smoking is permitted in the buildings.
Drugs and Alcohol may not be brought into the building or on the premises.
Any damages will be charged to the person renting the room.**

Signature: _____ Date: _____ Rec'd By: _____ Amount Paid: _____